



Office of the Principal
RADHAMADHAB COLLEGE, SILCHAR
SONAI ROAD, DIST.CACHAR, ASSAM, PIN NO. – 788006

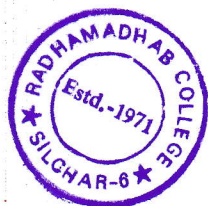
Ref. No.: _____
From: *Dr. Debashish Roy, M.A., Ph.D*
Principal/Secretary
Radhamadhab College, Silchar.

Date: 05/08/2024

NOTIFICATION

All the newly admitted students of FYUG 1st Semester (Arts & Commerce) (Session 2024-25) are hereby directed to apply for registration under Assam University, Silchar mandatorily from 06th August to 25th August, 2024 in the portal of Assam University, Silchar. Students are directed to put Application No. of E-Samarth portal and upload all necessary documents required including Admission Form of E-Samarth portal and also pay requisite Registration Fees in the Assam University portal within due dates.

Notification of Assam University, Silchar and guide for students on how to apply are enclosed herewith for reference.



Debashish Roy
(Dr. Debashish Roy)
Principal
Radhamadhab College
Silchar - 788006

Principal
Radhamadhab College
Silchar - 788006



No : AUE-R/NOTIFICATION/2020/1034

Date : July 26, 2024

NOTIFICATION

It is notified for information of all concerned that the date for On-line Registration of students admitted during the session **2024-25** in the Four Year Undergraduate(FYUG) courses in different **Permitted/Affiliated Colleges** under Assam University, Silchar has been fixed as per details given below:

Website:www.ausexamination.ac.in

Description	From	To
Date of Registration without fine	Aug 06, 2024	Aug 25, 2024
Date of Registration with fine @ ₹ 500/- per student	Aug 26, 2024	Sep 06, 2024
Verification of Registration(To be done by the Colleges through the software)	Aug 06, 2024	Sep 07, 2024
Generation of Provisional Registration (To be done by the Examination Department)	Sep 08, 2024	Sep 09, 2024
Subject Allocation to be done by the Colleges (5th Semester of TDC CBCS)	Aug 26, 2024	Sep 04, 2024
Internal/Sessional marks entry to be done by the colleges (1 st , 3 rd and 5 th Semester of FYUG/ TDC CBCS)	Sep 16, 2024	Sep 30, 2024
Entry of Attendance percentage	Sep 27, 2024	Oct 07, 2024
Last date of submission of application form alongwith all documents by the Colleges within September 30, 2024		

Guidelines for Registration:

- Name should be written in the application form as per name recorded in the HSLC Mark sheet / Certificate. In case there is discrepancy in name as recorded in HSLC documents and actual name, HSLC documents may be got corrected before applying for Registration with the university. In no way, the name of the candidate shall be modified.
- Migration Certificate in **original** and downloaded from **DigiLocker** must be submitted in case of the students who have passed from Board / Council / University other than **AHSEC / ASCTE**. In case of **on-line Migration Certificate**, student will have to submit:
 - An undertaking on non-judicial stamp paper of **Rs. 50/-** to the effect that the university issues only on line Migration Certificate and no Off line Migration Certificate (Hard Copy) is issued by the said University. Further he / she **has not used / will not use** this Migration Certificate for admission to any other university / institute simultaneously.
 - On line Migration Certificate verified and certified by concerned Head of the department.
 - Clause 2(i)(ii) is not applicable for those students who downloaded the Migration Certificate from **DigiLocker**.
- While filling up the Registration form, student shall upload recent, clearly identifiable passport size photo. Normally no request for change of photo shall be entertained subsequently. However in exceptional cases if change is considered, student shall have to apply for correction/change of all the documents issued by the University.
- Appropriate Gap Certificate issued by the **Principal of the college / school last attended by the concerned student or Head of any recognized Educational Institution/Gazetted officer** must be submitted in case of the students admitted with an intervening gap between the last examination passed / appeared and the year of admission in the present course.
- No Objection Certificate (**NOC**) from employer shall be submitted by students who are employed in any Govt./Private Organisation/Institution.
- Fees for Registration is **Rs. 430/-** per student and **Late Fine Rs. 500/-** per student to be paid On-line.

P.T.O.

7. *It is observed that in the past a good number of students submitted fake mark sheet / certificate / certificate from fake board / council etc. All concerned are requested to scrutinize the documents carefully and properly before forwarding the same to the Controller of Examination. In such cases, the admission shall be treated as cancelled with immediate effect. Further, appropriate action shall be initiated against such students.*
8. *Students will be required to apply for registration during the stipulated period, as indicated above, for the purpose. Failure to apply in time will lead to cancellation of admission and debarment of the concerned student from appearing in the semester examinations.*
- Student with Provisional Registration No. may appear 1st and 2nd semester examinations. Result of 2nd semester examination of those students who are not formally registered with the university, will not be declared/ will be kept withheld, even though Provisional Registration No. is generated and received by concerned student.*
 - Students without formal Registration will not be allowed to appear examination from 3rd semester onwards.*
 - In case of MPhil/PhD scholar with provisional Registration will be allowed to appear course work examination, but this result will be kept withheld till formally registered with the University.*
9. It should be ensured that the Registration Forms are forwarded as per intake capacity only. For any problem that arises due to issue of Registration Certificate more than the intake capacity, the concerned college will be responsible.
10. After necessary processing, Registration certificate will be issued & forwarded to the respective colleges. For any discrepancy in Registration Certificate(s), **Principal of the concerned college** may return the same in a lot within **one month** from the date of issue for necessary correction along with required documents. Application for correction of Registration Certificate submitted after **one month** must be supported by a fee of ₹ 100/- for each certificate. Relevant documents should be submitted in support of correction sought.
11. All correspondence related to students Registration should be from the **Principal of the concerned college**. Candidate should be advised not to resort to direct correspondence or persuasion for the Registration Certificate with the Examination Dept.

All concerned are requested kindly to adhere to the above strictly. Co-operation from all concerned is solicited to streamline the system of Registration of the students.



(S. Dutta Roy)
Controller of Examinations

Copy for information and necessary action to:

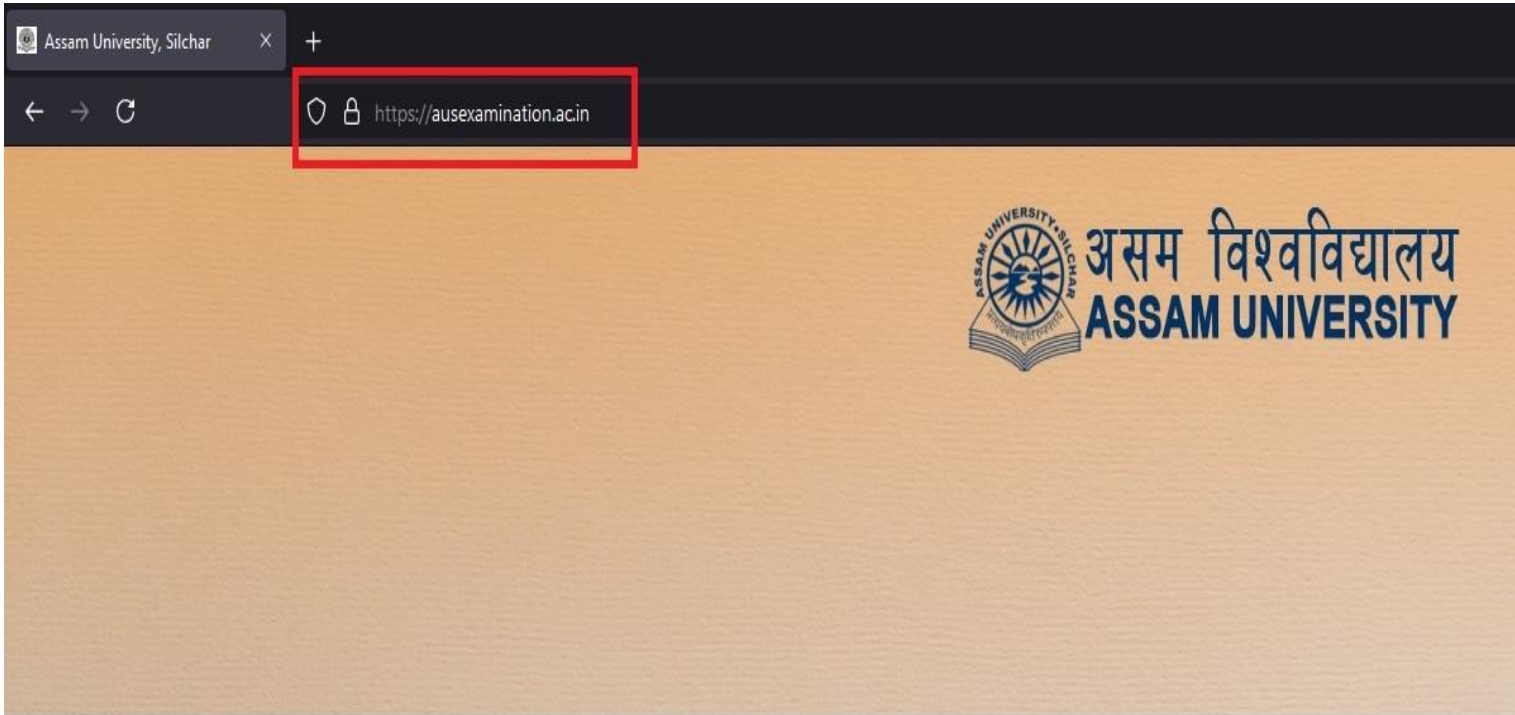
1. Registrar, AUS.
2. Director College Development Council for information.
3. Principal of all the permitted/affiliated college for necessary action.
4. Director, Computer Centre with a request to upload the notification in the university website.
5. System Analyst for uploading in the Examination Portal.
6. P.S. to VC for kind information of the Vice-Chancellor.
7. File.



Controller of Examinations

Step wise Registration process of FYUG

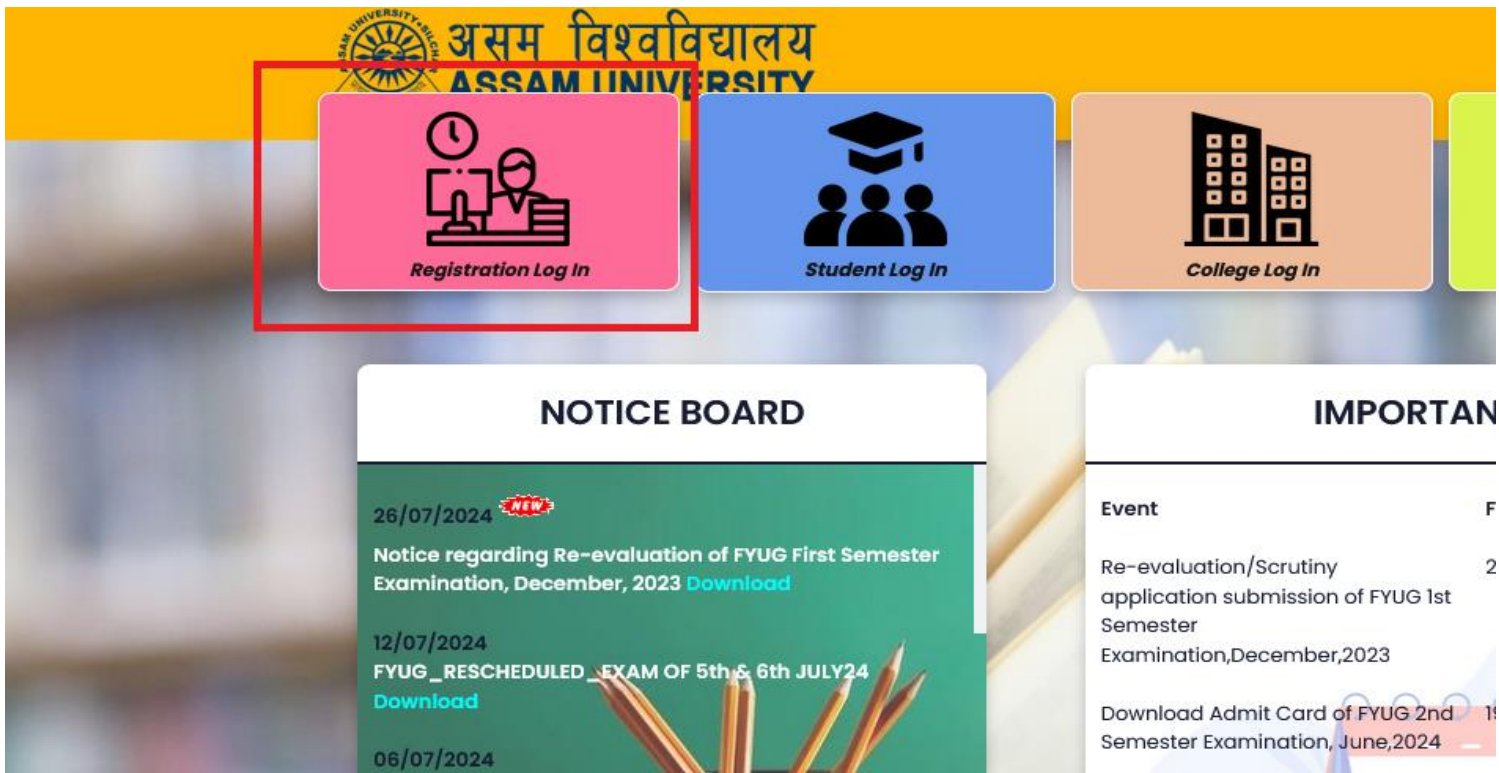
1. Go to the link www.ausexamination.ac.in



2. Click on 'NEP'



3. Click on 'Registration Log In'



The screenshot shows the Assam University website header with the logo and name in Assamese and English. Below the header are three login buttons: 'Registration Log In' (pink), 'Student Log In' (blue), and 'College Log In' (orange). The 'Registration Log In' button is highlighted with a red box. Below the login buttons are two sections: 'NOTICE BOARD' and 'IMPORTANT'. The 'NOTICE BOARD' section contains three notices with dates and download links. The 'IMPORTANT' section contains a list of events.

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Registration Log In

Student Log In

College Log In

NOTICE BOARD

26/07/2024 **NEW**
Notice regarding Re-evaluation of FYUG First Semester Examination, December, 2023 [Download](#)

12/07/2024
FYUG_RESCHEDULED_EXAM OF 5th & 6th JULY24
[Download](#)

06/07/2024

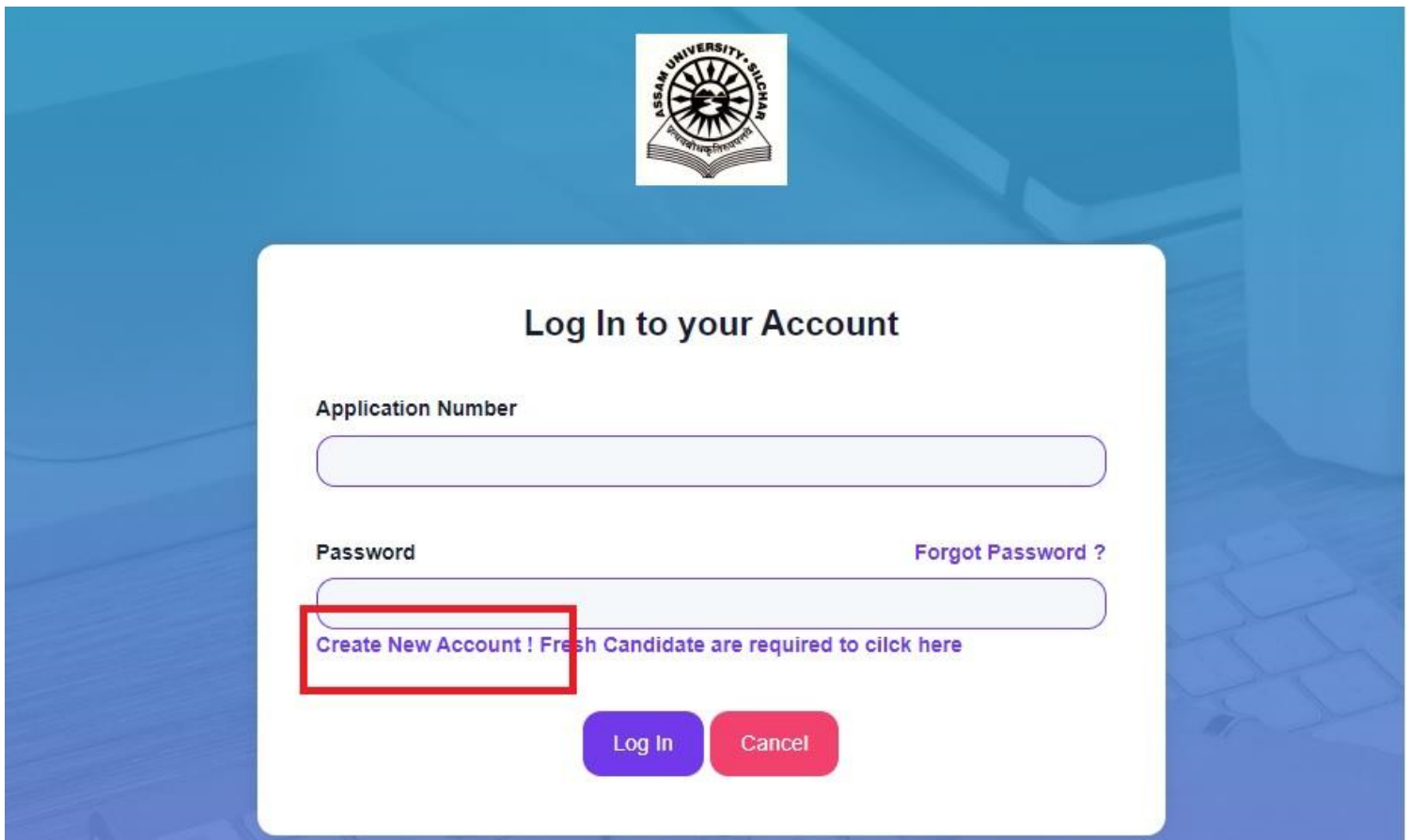
IMPORTANT

Event

Re-evaluation/Scrutiny application submission of FYUG 1st Semester Examination, December, 2023

Download Admit Card of FYUG 2nd Semester Examination, June, 2024

4. Click on 'Create New Account'



The screenshot shows the Assam University logo at the top. Below it is a white login form titled 'Log In to your Account'. The form has two input fields: 'Application Number' and 'Password'. There is a 'Forgot Password?' link next to the password field. Below the password field is a link that says 'Create New Account ! Fresh Candidate are required to click here', which is highlighted with a red box. At the bottom of the form are two buttons: 'Log In' and 'Cancel'.

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Log In to your Account

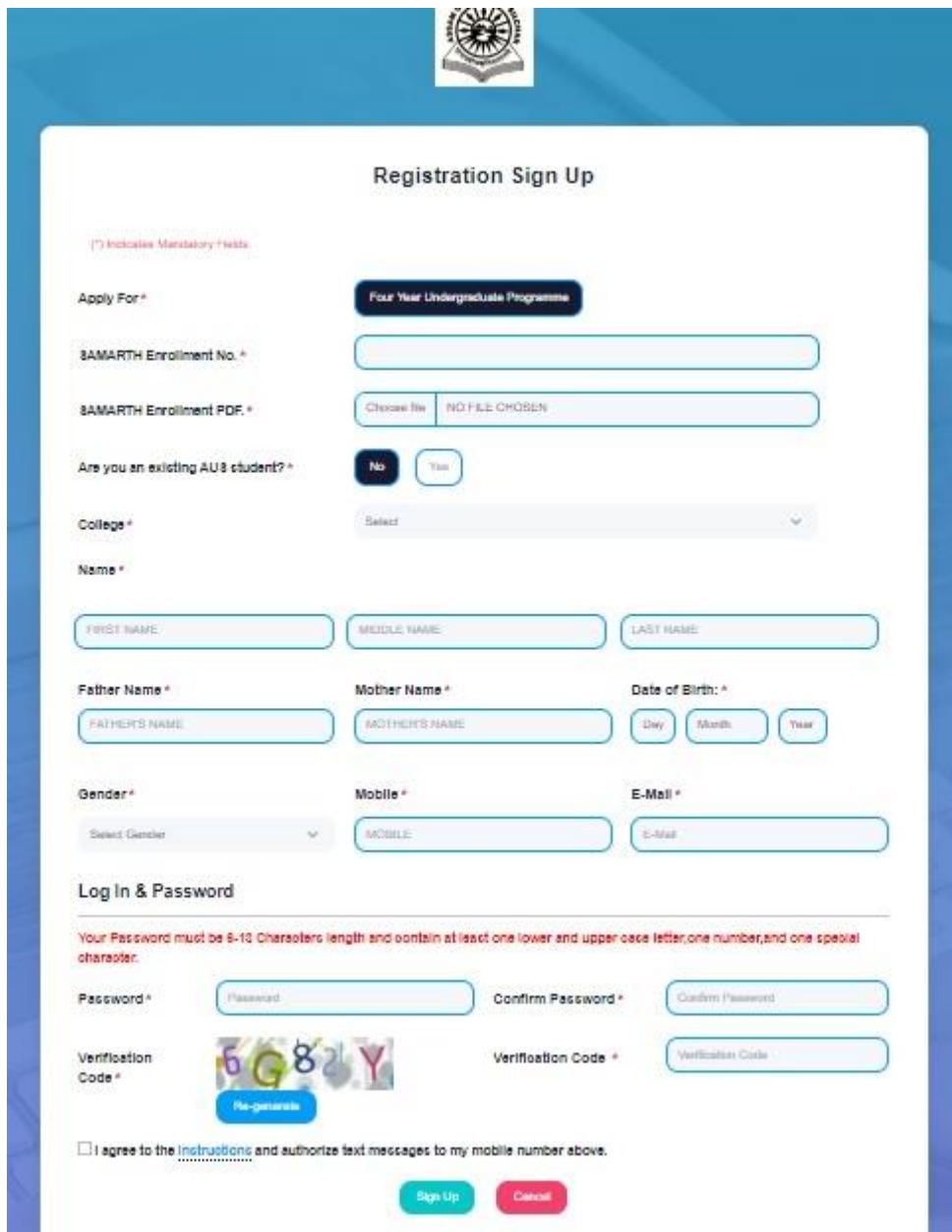
Application Number

Password [Forgot Password ?](#)

[Create New Account ! Fresh Candidate are required to click here](#)

Log In Cancel

5. Fill up all the details carefully and click on Sign Up.



The image shows a registration form titled "Registration Sign Up" for AU8. At the top center is the AU8 logo. Below the title, a note states "(*) Indicates Mandatory Fields". The form is divided into several sections:

- Apply For*:** A dropdown menu with "Four Year Undergraduate Programme" selected.
- SAMARTH Enrollment No.*:** A text input field.
- SAMARTH Enrollment PDF*:** A dropdown menu with "Choose file" and "NO FILE CHOSEN" options.
- Are you an existing AU8 student?*** Radio buttons for "No" (selected) and "Yes".
- College*:** A dropdown menu with "Select" as the current option.
- Name*:** Three text input fields for "FIRST NAME", "MIDDLE NAME", and "LAST NAME".
- Father Name*:** A text input field labeled "FATHER'S NAME".
- Mother Name*:** A text input field labeled "MOTHER'S NAME".
- Date of Birth*:** Three dropdown menus for "Day", "Month", and "Year".
- Gender*:** A dropdown menu with "Select Gender" as the current option.
- Mobile*:** A text input field labeled "MOBILE".
- E-Mail*:** A text input field labeled "E-Mail".

Log In & Password

Your Password must be 8-10 Characters length and contain at least one lower and upper case letter, one number, and one special character.

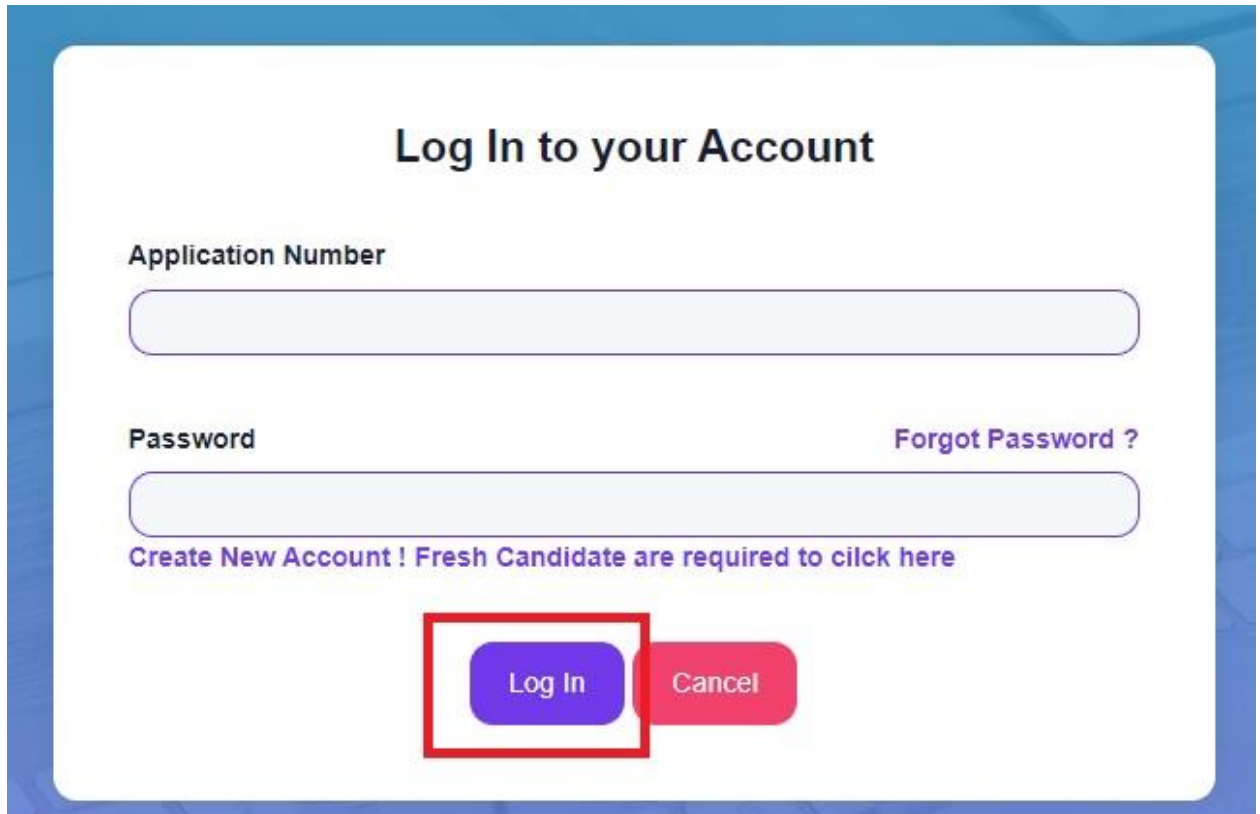
- Password*:** A text input field with "Password" as a placeholder.
- Confirm Password*:** A text input field with "Confirm Password" as a placeholder.
- Verification Code*:** A text input field with "Verification Code" as a placeholder.

A CAPTCHA image showing the numbers 6, 9, 8, 2, and the letter Y is displayed. Below it is a "Re-generate" button.

I agree to the [instructions](#) and authorize text messages to my mobile number above.

At the bottom, there are two buttons: "Sign Up" (green) and "Cancel" (red).

6. After completion of Sign up process then go to the **Registration Log in** page and enter the **application no.** and **password** which you have received in your mail address and click on Log In button.



Log In to your Account

Application Number

Application Number input field

Password

Forgot Password ?

Password input field

Create New Account ! Fresh Candidate are required to cilck here

Log In

Cancel

7. An application form will appear, fill up all the details and upload all the documents properly then click on Final Submit button. Payment option will appear, complete Payment Procedure.

Your Registration Process is now complete...