Office of the Principal

RADHAMADHAB COLLEGE, SILCHAR

Sonai Road, Dist. Cachar, Assam. Pin- 788006

Ref:_____   *Date: 15/06/2024*

-:: N O T I F I C A T I O N ::-

This is for information of all concerned that, as per the notification issued by the Director of Higher Education, Assam vide Ecf No: 473870/16 Dated 24/05/2024, vide Ecf No: 473870/18 Dated 01/06/2024 & vide Ecf No: 473870/20 Dated 12/06/2024 regarding admission in FYUG 1st Semester, for the academic session 2024-25, the candidates willing to take admission in this college are to follow the following points:

1. Admission for FYUGP (Four Year Undergraduate Programme) either through Non-CUET mode or CUET mode will be provisioned only through the common admission portal (https://assamadmission.samarth.ac.in/).

2. Students will get six options for program selection either in the same Higher Educational Institution (University/Colleges) or in different Higher Educational Institutions (HEI) (University/Colleges). Six options may be exercised by the applicant in the Non-CUET category separately. In case, an applicant exhausts all six options, they may discard their application and apply afresh within the correction window, as mentioned above. Six option limit is applicable only for the Non-CUET admissions. Exhausting the six option limit in Non-CUET shall not block the applicants to apply in CUET based admission process. However, for CUET category, the options will be as per the CUET norms.

3. Students need to mark preferences against the options of programs. The College shall prepare their Merit list in accordance to the relevant policy of Assam University, Silchar. Universities/Colleges may prepare the merit-list, as per their admission policy and criteria, either based on marks or preference. It is not mandatory for the HEIs to prepare the Merit list on the basis of preference only.

4. The Merit list will be prepared by the College based on the student's preference, subject to the fulfilment of merit criteria required for admission to the College.

5. The HEIs will mark the students considered for offering admission by processing the merit list in the admission portal itself. Once marked and saved by the College, the merit list for the programs will be auto-generated and visible to students in the "merit list section" of the admission portal (https://assamadmission.samarth.ac.in/)

6. The students will receive an admission offer message with a URL in their registered e-mail and mobile number for further processing. Only upon acceptance of the admission offer by the applicant by logging into their admission portal, the Universities or Colleges will be able to process the application for grant of admission.

7. In the subsequent merit lists, if an admitted student is offered admission in a program/College in a relatively higher order of their preference, and if they wish to take admission in the other College then they need to raise a cancellation request on the first day of publication of subsequent merit lists till 5 P.M.

8. The College will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate

to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 2 lakhs, and only after being fully satisfied with the authenticity of the claim they will be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.

9. In case, the Ration Card is given as an income document, HEIs are to verify the income, which will be shown in the admission portal through API from the NFSA database at the time of grant of admission, and if satisfied that the income is below 2 lakhs then Fee waiver is to be granted.

MODIFIED TIMELINES		
Mode of admission	Date	Activities
Non-CUET	27 May-5 June	Application and Programme selection
	06- 07 June	Correction window
	08- 18 June	Academic screening by HEIs (extended timeline)
	19 June	Preparation and publication of 1st merit list
	20-21 June	Admissions of applicants in 1st merit list
	22-June	Preparation and publication of 2nd merit list
	24-25 June	Admissions of applicants in 2nd merit list
	26 June	Preparation and publication of 3rd merit list
	27-28 June	Admissions of applicants in 3rd merit list
	29 June- 1 July	Spot admission
Post-admissions under Non-CUET	01 – 03 August	Induction programme
	05- 10 August	Demo class for Core and Common course
	12- 14 August	Paper/course selection in Samarth portal
	16-Aug	Full class resumes
CUET	01-02 July	Programme selection
	03-04 July	Correction window
	05-08 July	Academic screening by HEIs
	09 July	Preparation and publication of 1st merit list
	10-11 July	Admissions of applicants in 1st merit list
	12 July	Preparation and publication of 2nd merit list
	13 & 15 July	Admissions of applicants in 2nd merit list
	16 July	Preparation and publication 3rd merit list
	17-18 July	Admissions of applicants in 3rd merit list
	19-20 July	Spot Admission (for CUET)
	29-31 July	Final Spot Admission (for both non CUET and CUET)

- The students selected in the **1st** merit list will come to college for admission on **20th & 21st June, 2024**,
- The students selected in the **2nd** merit list will come to college for admission on **24th & 25th June, 2024**
- The students selected in the **3rd** merit list will come to college for admission on **27th & 28th June, 2024**
- The students for **Spot Admission** will come to college for admission **from 29th June to 1st July, 2024.**

Depending on declaration of CUET result, there may be modification to the schedule of CUET admissions.

The following hardcopies of documents will be required from the students:

➢ Application form generated in Samarth Portal
➢ Unique ID
➢ H.S.L.C. Marksheet
➢ H.S.L.C. Certificate
➢ H.S. Marksheet
➢ H.S. Certificate
➢ Income Certificate of parents (from the Circle Officer/Notary Affidavit/Issued by Principal/Headmaster)
➢ 03 Coloured passport size photographs
➢ Caste Certificate (if any)
➢ Migration/Gap Certificate (if any)
➢ Aadhar Card
➢ Sapling Photograph (in case of Fee Waiver Scheme)

Admission Fees			
Fee Waiver Scheme		**Non Fee Waiver Scheme**	
Male	**Rs. 600/-**	**Male**	**Rs. 6,750/-**
Female	**Rs. 600/-**	**Female**	**Rs. 6,750/-**

❖ The students selected for admission will have to procure the prescribed uniform on payment of Rs. 1,950/- for girls & Rs. 1,850/- for boys on their own.

❖ It needs to be mentioned that Fee Waiver Scheme is not applicable to the students intending to take admission in Commerce Stream.

(Dr. Debashish Roy)
Principal
Radhamadhab College
Silchar-788006
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