

***“EDUCATION IS THE MANIFESTATION  
OF THE PERFECTION ALREADY IN MAN”***

**SWAMI VIVEKANANDA**

## *From the Desk of the Principal*

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### *Dear Students,*

*It is indeed my proud privilege to write a few words in the college prospectus for the young learners of the region. At the outset, I would like to congratulate you on your success in the last final examination. I am extremely happy to convey my heartfelt thanks to you and your family for choosing this Institute as your holy shrine of Higher Education.*

*The College welcomes all the aspirant students who trusted this Institution for building their career. I hope that every students will develop themselves mentally, physically and spiritually in our healthy academic atmosphere and in the long run each one of them will turn out as a responsible citizen with great social commitment.*

*The college provides a framework for both boys and girls. Our sports facilities and extra- curricular activities allow the students to succeed both inside and outside the class room.*

*The College offer Arts (both HS. and Degree Level) and Commerce (only in Degree Level) Courses. Some Self-Financing Certificate Courses also offered by the College. As the education system is changing rapidly with the introduction of newer and newer ideas and courses, the college is updating its curriculum and also improving the teaching methodology at par with the demand of the students by introducing Smart Classes, Language Laboratory for Spoken and Functional English classes. The college Library is well equipped with collection of latest edition of books and journals. Students are provided with free internet access in the Library. The Library is enabled with the facilities of e-resources, digital library and bar-code system.*

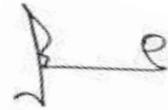
*Keeping in mind 'Health is Wealth', the College provide well equipped Health Care Centre and Gymnasium Centre with part time physician and well trained instructors respectively for the students, where they are given free health check-up and allowed to build up their physique. The college is also committed to serve lower group of people of the*

society and involve all the teaching, non-teaching and students for the betterment of the society through its Centre for Extension Education.

Undoubtedly, imparting Higher Education is a noble task-something to which our Institution has been committed to. Every year students are passing with Honours on different subjects. Our Commerce Department is also well equipped and students are doing well in University Final Examinations. In 2011-12 session, Smt. Dipanwita Das, received The Amul Vidya Bhusan Award for outstanding performance in Higher Secondary Final Examination 2012. This reflects the sincerity and dedication of the teachers as well as the students. No doubt, our progress is slow but we are steadily marching towards excellence. Our endeavour is to nurture the mediocre and poor students and achieving a target to harvest a talented all-round developed progeny.

The present prospectus will provide relevant information regarding courses offered by the College, admission procedure, rules and regulations and facilities available in the College. I do sincerely hope that as you are a part of the college from now on, you will abide by the rules and principles of the College and carry forward its glory to the future. At the same time, I assure you that the staff of the College will provide their sincere co-operation both in academic and administrative matters.

I extend a warm welcome to the freshers and with a happy, prosperous and bright career to all the learners of Radhamadhab College.



(Dr. Pronoy Ranjan Deb)

Principal

Radhamadhab College, Silchar-788 006

*...The woods are lovely, dark and deep. But I have promises to keep,  
and miles to go before I sleep, and miles to go before I sleep...*

**- Robert Frost**

**1. A BRIEF HISTORY OF THE COLLEGE :**

A proposal to setup a college to impart general Higher Education to the people residing in the newly urbanized southern most part of the town was mooted by some eminent educationists in the early part of 1970. A committee of some leading citizens was formed to start the college with the name New Silchar college in nearby Netaji Girls' High School from the academic session of 1971. The need for an Institution of Higher Education in this area began to be generally felt, and two "Sebaiets" of the Estate of the deity Radhamadhab, Late Rajanikanta Saha and Smt. Sefalikana Saha, wife of Lt. Hrishikesh Saha came forward to donate a plot of land, measuring 1½ acres for the purpose, on condition that the college be named after the deity Radhamadhab. So, the college under the name and style Radhamadhab college formally came into existence on 31st May, 1971. Gauhati University granted affiliation to the college upto Degree of Bachelor of Arts in the year 1971. In 1983 the Govt. of Assam extended to the College grants in aid status. The UGC granted its recognition (2f and 12B) in 1992 and since then the college has been receiving UGC financial assistance for various development projects. The college celebrated its Silver Jubilee year in 1996. Since its inception, the University toppers of both Gauhati University and Assam University have added fresh laurels to its achievements and added many a feather to its cap.

**2. LOCATION OF THE COLLEGE :**

Surrounded mostly by suburbs, the College is situated in New Silchar area about 2 K.M. away from the main centre of the city, in Silchar - Aizawl National Highway. All types of vehicles ply on the road and there is no problem to reach the college within a few minutes from any part of the city.

**3. AFFILIATION AND RECOGNITION :**

Started as a single faculty of Arts in 1971, the college was granted affiliation first by Gauhati University in 1971 for the award of degree in Bachelor of Arts and then it came under the jurisdiction of Assam University Silchar (A Central University) in 1994 when it came into existence. The Govt. of Assam granted the College grants in aid status in 1983. The college also got its registration in 1983 under Registration of Societies Act of 1860.

**4. ACCREDITATION :**

Radhamadhab College is the first college from Southern Assam and first among the affiliated colleges under Assam University to be accredited by National Assessment and Accreditation Council (NAAC). The Executive Committee of the NAAC on the recommendation of the duly appointed Peer Team declared the College accredited for 5 years from 2004 at the C<sup>+</sup> level and the College is now ready for re-accreditation.

**5. MANAGEMENT OF THE COLLEGE :**

The college is managed by a body of respectable personalities of the city, under the name and style "Governing Body", constituted under the provision of Assam Non-Government

College Management (Amendment) rules, 2009. Though the body is permanent in nature, but the tenure of most of the members in the body is generally three years. The body is composed of persons nominated by the Govt. of Assam from among the panels of personalities which include in it donor member as well as representatives from teaching, non teaching staff of the college and guardian members. The University nominates its representative to the body.

#### **6. AIMS AND OBJECTIVES :**

Radhamadhab College has setup before it twin objectives — to provide the society and the nation with quality higher education; and to contribute to the physical, intellectual, aesthetic and moral growth of the youths with a sense of commitment towards building a better tomorrow. The ultimate goal of the college is to make the Institute a centre of excellence in the field of higher education. The college shall take constant endeavour to prepare the students for their future career and thus to inspire them to play a meaningful role in the changing needs of the nation.

To achieve the goal, the college aims at —

- (i) Providing the learners academic excellence in the respective field of study.
- (ii) Preparing the learners for commendable career relevant to national need.
- (iii) Preparing the students for life long learning by developing an appropriate learning style and aptitude among them.
- (iv) Instilling a sense of discipline, ethical and moral values so as to make the learners responsible and ideal citizen of the country.
- (v) providing specialized skill oriented courses at different levels.
- (vi) Transferring knowledge, skill and technology to the community through extension activities.
- (vii) Exploring the innate creativity and talent of the learners and helping them develop into wholesome personality so as to enable them to contribute towards nation building.

#### **OUR COMMITMENTS**

- **To streamline the inherent potentiality of the students**
- **To provide uptodate knowledge**
- **To provide opportunity for social service through education**
- **To kindle leadership abilities**
- **To generate sense of national unity**
- **Physical fitness through sports, gymnasium, NCC, NSS.**
- **Uphold secular views**
- **Environmental awareness and preservation**

### IMPORTANT DATES

- Classes will commence on and from 15-07-2014 (Tuesday)  
(Subject to change consequent upon exigencies of circumstances)
- Independence Day on 15-08-2014 (Friday)
- Teachers' Day on 05-09-2014 (Friday)
- Republic Day on 26-01-2015 (Monday)
- College Foundation Day on 31-05-2015 (Sunday)
- World Environment Day on 05-06-2015 (Friday)

*Attendance of students on the above mentioned dates is mandatory*

## 7. OUR CO-CURRICULAR ACTIVITIES DURING THE SESSION 2013-14

- a. Observation of College Foundation Day
- b. Independence Day Celebration.
- c. Teachers' Day Celebration.
- d. Republic Day Celebration
- e. College Social Week.
- f. Fresher's Welcome.
- g. Cultural Cum Co-Curricular cell organised recitation competition in Bengali & English.
- h. Wall magazine "KRISHNAKALI" was published by the Department of Bengali.
- i. An Intra-College sports event was organised.
- j. The Career Guidance Cell organised a talk delivered by Mr. A. N. B. Singh, Controller of APSC Exam.
- k. Under the Functional English Programme, students actively participated in an interactive session with the pupils of Holy Cross School.
- l. Certificate Course in Functional English.
- m. Self Financing Diploma Course in Library & Information Sciences.
- n. Self Financing Certificate Course in Computer (Tally, DTP, MS Office).
- o. An awareness programme on Diabetes was organised by the Students' Health Care Centre, R.M.College in collaboration with HMRI Barak Valley Zone. Side by side, a Diabetics screening camp was also organised by them among the students and teachers.
- p. Free Health Camp was organised by the Students' Health Care Centre at Palarbond Tea Estate. An awareness programme on "Female Health" in collaboration with women cell of the college was also organised by the centre.
- q. The Students' Health Care Centre organised a general Health check-up programme for all the students of Higher Secondary and Degree of the College.
- r. The Department of Education organised a seminar on "Environmental Education".

- s. The Department of Education organised an awareness programme entitled “Role of Medicinal Plants in our life”.
- t. A guest lecture was organized by the Department of Education on 20th March, 2014 on the topic “Role of National and International Organisations in the Protection of the Environment”.
- u. The Extension Education Centre has organised an Awareness Programme on Life Killing Diseases in collaboration with Cachar Cancer Hospital at Ratanpur Village.
- v. The Centre organized a day long programme at Jogesh Chandra Das L.P School, Silchar to commemorate the Childrens’s Day.
- w. National Environmental Awareness Campaign organised.
- x. Participated in Inter-College Football Tournament (Boys) organized by Assam University, Silchar.

**8. OUR PLANS AND PROGRAMMES FOR THE CURRENT SESSION: 2014-2015**

- a. To Organise Guest lectures by all the Departments.
- b. Departmental Seminars (for all subjects).
- c. To organise National Seminars.
- d. Certificate Course in Functional English. (Department of English)
- e. Self Financing Diploma course in Library and Information sciences.
- f. Self Financing Certificate Courses in Computer
- g. Extension activities.
- h. Health Check-up and Blood Group Diagnosis of the students.
- i. Free Health camp to nearby village as extension activity of Health Care Centre and awareness programme on health related problems.
- j. Educational tour to Industries and Historical Places.
- k. Publication of Research Journal.
- l. Students Sports and Cultural Meet
- m. Students Union Election.
- n. To organise Intra-College art, quiz and debate competitions.
- o. Department of Political Science will initiate departmental projects among Honours students.
- p. Academic Monitoring cell will organise panel discussion on various issues by inviting experts.
- q. Academic Monitoring cell will give importance on taking students’ feedback as well as guardians’ feedback for improving the results of the college

- r. Department of Bengali will publish their departmental wall magazine “KRISHNAKALI”

**9. OUR ACADEMIC AND ADMINISTRATIVE AUTHORITY:**

- **Government of Assam**
- **Assam University, Silchar**
- **University Grants Commission (UGC)**
- **National Assessment and Accreditation Council (NAAC)**

**10. ACADEMIC PROGRAMME AND COURSES OF STUDY :**

**A. General Course :**

1. Three year Degree Course leading to the award of Degree of Bachelor of Arts (Pass and Honours course) and Bachelor of Commerce (Pass Course) under Assam University, Silchar.
2. Two year certificate course of Higher Secondary (H.S.) Arts under Assam Higher Secondary Education Council.

**B. Other Course:**

1. Communicative English for H.S. 1st year.
2. Computer Awareness for TDC 1st Semester.
3. UGC sponsored Certificate Course in Functional English for TDC 1st and 2nd Semester

**11. COURSES AND SUBJECTS OFFERED FOR STUDY :**

**1. B. A. Pass Course:**

1. English, 2. MIL (Bengali and Manipuri), 3. Political Science, 4. History, 5. Economics, 6. Education, 7. Philosophy, 8. Alternative English, 9. Elective Bengali, 10. Elective Manipuri, 11. Foundation Course in Environmental Studies.

**2. B.A. Honours Course:**

1. English, 2. Bengali, 3. History, 4. Political Science, 5. Economics, 6. Education, 7. Philosophy

**3. Bachelor of Commerce (Pass course):**

1st & 2nd Semester - English, Financial Accounting, Business organization & Management, Business Economics.

3rd & 4th Semester - MIL, Costing and Business Finance, Business Environment, Business Mathematics & Statistics or Fundamentals of Entrepreneurship.

5th & 6th Semester - Foundation Course in Environmental Studies, Auditing and Income Tax, Business Regulatory Frame work and I.T. in Business.

4. **H.S. (Arts) Course:**

1. English, 2. Bengali, 3. Manipuri, 4. Advance Bengali, 5. Advance Manipuri,
6. History, 7. Political Science, 8. Economics, 9. Education, 10. Logic and Philosophy.

**12.(A)** The three year Degree Course (B.A. and B.Com) is affiliated to Assam University and is governed by the rules and regulations of the University. The course comprises of Six Semesters of Six Months duration in each case. A student has to follow the rules of Semester system introduced by the University from the academic session 2010-2011.

**GENERAL INSTRUCTIONS AND REGULATIONS :**

1. Pass course of 1200 marks and Honours course of 1800 (900 in Hons + 900 in Pass) marks in Six semesters i.e. in Three years.
2. i) General group of three subjects are compulsory for all the students which are :
  - a) General English (First and Second Semester)
  - b) Modern Indian Language or Alternative English or Communicative English for Commerce(Third and Fourth Semester).
  - c) Foundation Course in Environmental Studies (Fifth and Sixth Semester)ii) Three Elective subjects are to be chosen in case of pass and two in case of Honours excepting Honours subject.
3. i) Each theory course paper is of 50 marks for non-practical subjects and 35 marks for practical subjects.  
ii) Each practical paper is of 30 marks for Pass and 90 marks in each Honours paper.
4. Theory Examination : 2 hours duration and two shifts per day.  
Practical Examination : 3-4 hours per day for Pass papers and 4-6 hours per day for Honours papers
5. **Admission in College for :**
  - a) 1<sup>st</sup> Semester should be completed within 30th June.
  - b) For other Semester (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup>) admission must be taken within 7 (Seven) days after examination of previous semester is over.
  - c) Special permission for any cause of delay for admission shall not be entertained.
6. **Classes will start within :**
  - a) 15<sup>th</sup> July for 1<sup>st</sup> Semester.
  - b) 2<sup>nd</sup> May for 3<sup>rd</sup> and 5<sup>th</sup> Semester.
  - c) 7<sup>th</sup> December for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester.
  - d) 15th July for H.S. 1st year

e) 18th April for H.S. Final year.

7. **Examination Schedule :**

**Odd Semester Examination :** November, 2014  
Result will be published : Within 31<sup>st</sup> January, 2015  
**Even Semester Examination :** April, 2015  
Result will be published : Within 30<sup>th</sup> June, 2015

8. **Examination Pattern :**

- Group/Unit wise questions should be there with at least one alternative question for each question to be answered. Question will cover all the units of the syllabus.
- 5 (Five) questions are to be answered each of 10 (Ten) marks for non practical subjects and 7 (Seven) marks for practical subjects.
- There will be no separate distribution of objective type questions but these may be included along with other questions.
- Marks should be splitted like 1, 2, 3..... and should not be more than 10 (Ten) marks for a portion of non practical subjects and 7 (Seven) marks for practical subjects.

<b>Objective type (in one or two words)</b>	<b>20%</b>
<b>Very short answer type (in one or two sentences)</b>	<b>20%</b>
<b>Short answer type (three to five sentences)</b>	<b>30%</b>
<b>Broad type and critical (marks in between 5 - 10)</b>	<b>30%</b>

9. **Unit Test (Compulsory for all Students) :**

There will be two compulsory unit test for H.S and T.D.C (Odd & Even Semester) as per following tentative schedule :-

- Odd Semester: a) 1<sup>st</sup> Unit Test in 2<sup>nd</sup> week of August, 2014  
& H.S b) 2<sup>nd</sup> Unit Test in 2<sup>nd</sup> week of September, 2014  
Even Semester: a) 1<sup>st</sup> Unit Test in 1<sup>st</sup> week of February, 2015  
b) 2<sup>nd</sup> Unit Test in 3<sup>rd</sup> week of March, 2015

Each test will consist of 25 marks and qualifying marks will be 10 (40%).

**N.B.:-** A list of defaulter students will be displayed on the College Notice Board after each unit test on the basis of the pass marks and percentage of attendance in each subject.

The defaulter students will not be allowed to fill up the final examination form without signing of undertaking by the concerned student and his/her authorised guardian before the College Authority and necessary action may be taken by the College Authority accordingly.

10. **Eligibility Criteria for admission in examination :**

- i) **One should have 75% of attendance both in theory and practical papers.**
- ii) **One should have to qualify in the Unit Tests**

11. **Promotion rules :**

- a) A candidate who has been admitted in **First Semester** class may be allowed to proceed to the next semester (**upto sixth semester**) irrespective of number of papers in which the candidate failed.
- b) A candidate will get a maximum of three chances for clearing the back papers within six years ie, twelve semesters from the date of admission to the degree course.
- c) A candidate will be considered eligible to sit for the **sixth semester** examination with not more than **six (06) back papers of earlier semester classes excluding fifth semester.**
- d) Failing in any semester examination, a student will be allowed to appear the same in the following manner.
  - (1) Odd semester papers with the odd semester examinations
  - (2) Even semester papers with the even semester examinations.The amended provisions ( By AUS) came into force from 2010-2011 session onwards.

**NOTE:-**

- i) There will be no provision for Repeat or Betterment i.e. scope for appearing any paper again for obtaining better result.
- ii) One candidate has to clear all the papers within Six years or 12 Semester examination duration from the first admission.
- iii) There will be no system of examination for certain subject in this new pattern.
- iv) Non-Collegiate Private candidate as designed by the ordinance may appear the TDC (Pass Course) Examination choosing Non-Practical subjects only in this new system.

**COURSE STRUCTURE :**

**i) FOR B. A. PASS COURSE (TOTAL MARKS : 1200)**

SUBJECT	First Year				Second Year				Third Year			
	1 <sup>st</sup> Sem		2 <sup>nd</sup> Sem		3 <sup>rd</sup> Sem		4 <sup>th</sup> Sem		5 <sup>th</sup> Sem		6 <sup>th</sup> Sem	
	Paper	FM										
General English	101	50	201	50								
MII / Alt English					301	50	401	50				
Foundation Course in Environmental Studies									501	50	601	50
First Elective	101	50	201	50	301	50	401	50	501	50	601	50
Second Elective	101	50	201	50	301	50	401	50	501	50	601	50
Third Elective	101	50	201	50	301	50	401	50	501	50	601	50
Total Per Semester Marks	4 x 50 = 200											
Grand Total and Pass Marks (34%)											1200	408

**ii) FOR B. A. HONOURS COURSE (TOTAL MARKS : 900 + 900 = 1800)**

SUBJECT	First Year				Second Year				Third Year			
	1 <sup>st</sup> Sem		2 <sup>nd</sup> Sem		3 <sup>rd</sup> Sem		4 <sup>th</sup> Sem		5 <sup>th</sup> Sem		6 <sup>th</sup> Sem	
	Paper	FM										
Honours (Non Practical Subject/Group)	101	50	201	50	301	50	401	50	501	50	601	50
	102	50	202	50	302	50	402	50	502	50	602	50
	103	50	203	50	303	50	403	50	503	50	603	50
General English	101	50	201	50								
MII / Alt English					301	50	401	50				
Foundation Course in Environmental Studies									501	50	601	50
Second Elective	101	50	201	50	301	50	401	50	501	50	601	50
Third Elective	101	50	201	50	301	50	401	50	501	50	601	50
Total Marks Per Semester	6x50 = 300											
Grand Total and Pass Marks (34%)											1800	306 (H) 306 (P)

iii) FOR B. COM. PASS COURSE (TOTAL MARKS :1200)

First Year		Second Year				Third Year					
1 <sup>st</sup> Sem		2 <sup>nd</sup> Sem		3 <sup>rd</sup> Sem		4 <sup>th</sup> Sem		5 <sup>th</sup> Sem		6 <sup>th</sup> Sem	
Paper	FM	Paper	FM	Paper	FM	Paper	FM	Paper	FM	Paper	FM
English -I		English - II		MIL/ALt. Eng-I		MIL/ALt. Eng-II		Foundation Course in Environmental Studies-I		Foundation Course in Environmental Studies-II	
101	50	201	50	301	50	401	50	501	50	601	50
Financial Accounting - I		Financial Accounting - II		Cost Accounting		Business Finance		Auditing		Elements of Income Tax	
102	50	202	50	302	50	402	50	502	50	602	50
Business Org. & Management-I		Business Org. & Management-II		Business Environment - I		Business Environment - II		Business Regulatory Frame work		Company Law	
103	50	203	50	303	50	403	50	503	50	603	50
Business Economics - I		Business Economics - II		Business Math or Entrepreneurship - I		Business Stat or Entrepreneurship - II		Information Technology in Business - I		Information Technology in Business - II	
104	50	204	50	304	50	404	50	504	35	604	35
										Information Technology in Business (Pr)	
										605	30
Total Marks Per Semester	200	200		200		200		185		215	
Grand Total and Pass Marks (34%)											1200 408

**ABBREVIATION OF THE SUBJECTS**

Foundation Course in Environmental Studies	-	FCES
General English	-	ENGG
Modern Indian Language :		
Bengali	-	BNGL
Manipuri	-	MANL
Assamese	-	ASML
Hindi	-	HINL
Bodo	-	BODL
Mizo	-	MIZL
Nepali	-	NEPL
Urdu	-	URDL
Alternative English	-	ENGL
Communicative English	-	COME
HMAR	-	HMAL

**ARTS :**

<b>Subject</b>	<b>Honours</b>	<b>Pass</b>
English	ENGH	ENGP
Bengali	BNGH	BNGP
Manipuri	MANH	MANP
Hindi	—	HINP
Economics	ECOH	ECOP
Political Science	PLSH	PLSP
Education	EDCH	EDCP
History	HISH	HISP
Philosophy	PHIH	PHIP

**Dropping of Honours :**

**Dropping of Honours may be allowed in 1st or 2nd Semester only, at least within one month of regular admission of a semester. One must have to clear the respective Pass paper(s) of the corresponding Honours subject as the back paper(s).**

CHANGE OF HONOURS SUBJECT/GROUP SHALL NOT BE ALLOWED AFTER FIRST SEMESTER CLASSES OR FIRST SEMESTER EXAMINATION IS OVER.

➤ **Addition /alteration of subject to University's discretion.**

**AN OATH FOR THE STUDENTS**

*India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat every one with courtesy. To my country and my people, I pledge my devotion. In their well being lies my happiness.*

**DECLARATION OF RESULTS :****GUIDELINES FOR CALCULATING GRADE POINT SYSTEM**

**10- Point Grade System  
(without considering Credit Point)**

<b>10 POINT GRADE SYSTEM (Full Marks-100, Pass Marks-34%)</b>				
<b>Marks Awarded</b>	<b>Grade Point range for each paper</b>	<b>Grade Point average in semester</b>	<b>Letter Grade</b>	<b>Classification</b>
90-100	9.0 - 10.00	9.0 - 10.00	O	Outstanding
80-89	8.0 - 8.9	8.0 - 8.99	E	Excellent
70-79	7.0 - 7.9	7.0 - 7.99	V	Very Good
60-69	6.0 - 6.9	6.0 - 6.99	A	Good
50-59	5.0 - 5.9	5.0 - 5.99	B	Fair
40-49	4.0 - 4.9	4.0 - 4.99	C	Average
34-39	3.4 - 3.9	3.4 - 3.99	D	Below Average
below 34	0.00	0.00	F	Failed

**CALCULATION****For Each Paper**

$$\text{a. Percentage of marks obtained} = \frac{\text{Marks obtained}}{\text{Full Marks}} \times 100 = X \text{ (say)}$$

$$\text{b. Grade Point (10- Point Scale)} = \frac{X}{10}$$

$$\text{c. Grade Point average (GPA) in Semester} = \frac{\text{Total Grade Points}}{\text{No. of Papers}}$$

**12(B)** Two year Higher Secondary Courses affiliated to Assam Higher Secondary Education Council and is governed by the rules and regulations of Assam Higher Secondary Education Council.

The Course Comprises of two parts, H.S. 1st year and H.S. 2nd year or Final year.

The scheme of study for H.S. in Arts stream is as follows :

1. A candidate of H.S. Programme of the council shall have to offer the following —
  - (a) **Core subject**
    - (i) English - 200 marks (with two papers of 100 marks each)
    - (ii) M.I.L. - 200 marks (with two papers of 100 marks each)  
(100 marks in the H.S. First year examination and 100 marks in H.S. Final year Examination.)
  - (b) **Elective subjects**
    - (i) Three Elective subjects, each of 200 marks (100 marks in H.S. First year Examination and 100 marks in H.S. 2nd year Examination)
    - (ii) In addition to the three Elective subjects, a candidate shall have the option to offer a fourth elective subject of 200 marks. (100 marks in H.S. First year examination and 100 marks in H.S. Final year Examination)
2. **Pattern of Examination:**
  - (a) First Year Examination at the end of First year class to be conducted by the Council / College
    1. English                      100 marks X one paper                      = 100
    2. MIL/Alt. English            100 marks X one paper                      = 100
    3. Elective Subjects            100 marks each X 3 paper                   = 300
    - (i) First year examination shall be held within March every year.
    - (ii) The result of the First year examination shall be declared on the basis of the criteria as fixed by the Council / College from time to time.
  - (b) H.S. Final Examination shall be held at the end of Second year to be conducted by the council.
    1. English                      100 marks X one paper                      = 100
    2. MIL/Alt. English            100 marks X one paper                      = 100
    3. Elective Subjects            100 marks each X 3 paper                   = 300
    - (i) H.S. Final examination shall be held in February/March every year.
    - (ii) The result of H.S. Final Year Examination shall be determined on the basis of the marks obtained in the H.S. Final Examination only.

- 3. Qualifying (Pass) Marks :** A student shall be declared pass only when he/she passes in each of the core and (three) elective subjects. The pass marks shall be 30% in each paper.

In case of candidate offering four elective subjects, the marks for these three subjects where the candidates' performance is better shall be taken into account for determining pass, rank, division, distinction and star mark. The marks secured in the fourth elective subject (with the poorest performance) will, however, be indicated in the marksheet. The marks secured in the fourth elective subject will not be taken into account for awarding rank, division, distinction.

A candidate obtaining 60% marks will be placed in First Division.

A candidate obtaining 45% or more but less than 60% marks will be placed in Second Division.

A candidate obtaining less than 45% marks will be placed in Third Division.

A candidate obtaining 80% or more marks in any subject, will be declared to have secured **DISTINCTION** in that subject.

A candidate obtaining 75% or above of the total allotted marks will be declared to have secured "**STAR MARKS**".

**13. ADMISSION PROCEDURE :**

**General Information for both HS and TDC Course :**

- a) Application for admission into college should be made in Prescribed Application form supplied along with Prospectus on payment of **Rs.150/- (Rupees Hundred and fifty)** only.
- b) Notices prescribing the norms, date of admission will be displayed on the College Notice Board. Admission is strictly on merit and is governed by the College Admission rules framed by the Admission Committee.
- c) While filling up the forms for admission, an applicant should pay due attention in the matter of furnishing his/her preference for combination he/she intends to take up. An applicant cannot take two elective languages as a combination paper.
- d) Attested Copies of the following documents are to be furnished along with application form for admission.
  - i) Admit Card, Mark sheet and Registration Certificate from H.S.L.C onwards.
  - ii) Character Certificate issued by the Authority (school/college) where last attended/ studied.
  - iii) Four copies of recent Passport size Photograph (COLOURED).
  - iv) SC/ST/OBC/MOBC / Minority / Physically Challenged Certificate (if applicable)
  - v) Migration Certificate in original for applicants from CBSE/ICSE and other State Boards.

- vi) Gap Certificate from competent authority in case of student passed the qualifying examination earlier than the current year.
- e) Applicants are directed to produce the original copies of the Certificates and Mark sheets at the time of admission/interview. No request for admission will be entertained after the prescribed date fixed by the Authority.
- f) Fee Card and Identity Card issued at the time of admission should be preserved very carefully. Loss of any one of these should be reported to the college office immediately and a duplicate card will be issued on payment of Rs.20/- per card.

**14.a) Eligibility for Admission to First Semester Degree Course**

Admission of students in Degree class is governed by the rules and regulations of Assam University and as enunciated by it from time to time. Students seeking admission to the First Semester of 3 year (6 Semester) degree course in Arts must have passed H.S. Examination of Assam Higher Secondary Education Council or CBSE Final year examination or equivalent to 10+2 standard examination of any other Council / Board or any other State of India recognized by Assam University with the minimum cut off percentage of 35 marks in the same examination.

However, in case of admission for TDC Commerce First Semester, all the rules will be the same as above, but there will be no bar for percentage of marks.

**b) Eligibility for Admission to First Semester Honours Degree Course**

Students seeking admission in Honours Course in any subject as specified in the prospectus and admission form must have 45% marks in the subject concerned in the H.S. or CBSE or equivalent 10+2 standard Examination of any other council/board recognised by Assam University with minimum of Second Division in overall result in said Examination.

**c) For Higher Secondary Course**

Two year Higher Secondary Course ( Arts ) is governed by the rules and regulations that exist and that shall be the rule from time to time by the Higher Secondary Education Council. The course consists of First year and Final year. The promotion of students to Final year shall depend on the successful completion and passing of the First year examination conducted by the Assam Higher Secondary Education Council / College annually.

**i) Eligibility for Admission to First Year H.S. Course**

Students seeking admission to the First year of H.S.Course of the college must have passed H.S.L.C. Examination of SEBA, or Secondary Examination of CBSE or Secondary Education Board/Council of equal status of any other State of India and recognized by the AHSEC with a minimum of 40% in aggregate in the concerned examination.

**ii) Eligibility for admission to H.S. 2nd Year Class :**

Admission of students to H.S. 2nd year class is restricted to those only who would pass the H.S. 1st year Examination conducted by this College / AHSEC from this centre.

Students passing from any other college seeking admission to this college must obtain prior permission from AHSEC.

**NUMBER OF SEATS AVAILABLE IN DIFFERENT CLASSES :**

	<u>Year</u>	<u>Pass Course</u>	<u>Honours Course</u>
1.	B.A. 1st Semester	150	15
2.	B.Com 1st Semester	150	-
3.	H.S. (Arts) 1st Year	150	-

**N.B. :** The Management of the college reserves the right to increase the total number of seats in the Degree 1st Semester Classes. For H.S. 1st Year Class, the seats may be marginally increased with the permission from AHSEC.

**15. RESERVATION OF SEATS :**

As per Govt. rules, the requisite percentage of seats in each programme of studies are treated as Reserved for students belonging to SC, ST, OBC etc. 5% relaxation in cut off marks is allowed to students seeking admission against reserved seats.

There is a provision for reservation of a few seats for sons and daughters of Ex-servicemen, Ex-students, Ex-employees of this college. A few seats are also reserved for outstanding sports person(s) and person(s) of exceptional merit in co-curricular activities.

However, in case of non-availability of candidates for any reserved seat, the same shall be treated as open and is filled up from among the general category of students on the basis of general criteria fixed.

**16. STUDENTS' UNIFORM :**

The Uniform of the students will be supplied by the Co-Operative society of the college to maintain the uniformity of the "Dress". The price of the uniform will be decided by the society. All student must purchase the College uniform from the said society. Wearing of college uniform is compulsory for all students. **Without College Uniform, no student is allowed to enter or stay in the college campus.**

The following are the uniform code :—

 Sea Green       Black       Maroon

**Boys :**

- (a) Shirt : Sea green full Shirt /half Shirt and brown tie.
- (b) Trouser : Black Trouser with black belt and black shoes
- (c) Sweater : For Winter season, Maroon colour Sweater

**Girls :**

- (a) Kamiz : Sea Green
- (b) Salwar : Sea Green
- (c) Churni : White
- (d) Sweater : For Winter season, Maroon colour Sweater

**N.B.** Students are to come to College with neat and clean college uniform.

**17. A) CLASS SCHEDULE :**

Academic session of H.S. class normally begins from the first week of July and continues till February of the next calendar year with a break of puja vacation.

Holidays and Vacation are declared strictly in accordance with Assam University Rules of Holiday.

Classes of all courses (H.S & T.D.C) generally begin at 9-15 A.M. and continues till 4-00 P.M. from Monday to Saturday. Students are required to collect their class schedule just before the beginning of the first day of class. Class schedule of all classes is displayed on the college NOTICE BOARD.

**B) ATTENDANCE :**

Students of all classes are required to attend lectures of respective classes each of 45 minutes duration. 75% attendance of lectures delivered in each subject is compulsory for all students to be sent up for the Final Examination. Students attending less than 75% of lectures are not allowed to sit for the Final Examinations of University or Council.

**18. INTERNAL EVALUATION OF STUDENTS' PERFORMANCE :**

In each academic year the college holds the following tests for the students of all courses of study. Attendance and Participation in all the tests is compulsory and successful students will be sent up for final examination.

The following are the tests conducted by the college :

- (a) Two Unit Tests of 25 marks each.
- (b) Assignment of 20 marks (Only for Honours).
- (c) Seminar / Project work of 25 marks (Only for Honours).

➤ ***All unit tests are compulsory for students of all classes.***

- *Assignment, Project Work, Seminar, Group discussion are compulsory for students of Honours Course.*

**19. GENERAL RULES AND REGULATIONS :**

- (i) If after admission a student has to give up studies during the course, he/she may do so on writing to the principal after clearing all dues for the session. Discontinuance of studies without notice is liable to entail payment of all fees upto the end of the academic session.
- (ii) RMC tries its best to inculcate in the students a regard for moral values. Along with academic pursuit, the motto of the college is to instill in the students the sense of self confidence, discipline, good conduct and toleration. No act of indiscipline, insubordination, disrespect to any teacher, employee, to any religion or community is tolerated and appropriate penal measure is taken leading even to issue of forced T.C.
- (iii) Any student adopting unfair means in any internal or University examination(s) is liable to be debarred from appearing at the remaining examinations.
- (iv) Students must be punctual and regular in attending classes.
- (v) Students must attend college neat and clean in full college uniform and must have identity card with them while attending the college.
- (vi) Rules and orders of the Government/University/Council issued from time to time regarding admission, transfer and conduct of the student are binding on the students in general.
- (vii) **If any property of the college is willfully damaged by any student, the loss caused shall be recovered either directly or by any other means from the student(s) as the Authority deem fit and proper.**
- (viii) All notices meant for the students shall be displayed hung up in the Notice Board and these shall be regarded as final.
- (ix) Student must read the notice board every day. Ignorance of any notification such as tests, examinations, special classes etc. will not be accepted as an excuse for not performing a required activity.
- (x) **Ragging in any form is serious offence and punishable as per provision of the law. So ragging is strictly prohibited and anyone found indulging in such act(s) is liable to punitive and disciplinary action.**
- (xi) Smoking, drinking and chewing pan etc. are strictly prohibited inside the college campus.
- (xii) Students are expected to keep the college campus neat and clean, spitting, scribbling on the walls, sticking bills and posters are strictly prohibited.
- (xiii) Use of Mobile Phone and Cell Phone by the students within the college campus is

strictly prohibited. A fine of Rs.50/- will be charged from the students using mobile phone within the campus.

- (xiv) Parking place should be used for parking of cycle and two wheelers.
- (xv) Only in case of urgency a student can meet the Principal (from 1 P.M to 2 P.M). Group entry inside the Principal's Chamber is strictly prohibited.
- (xvi) **Change of subject(s) or Combination rule :** Normally change of subject(s) or Combination or group is not encouraged. In imperative case(s), a student should submit written application seeking a change of subject(s) or combination to the Principal of the college within 15 days of his/her admission. The change of combination or subject(s) is applicable to HS 1<sup>st</sup> Year and TDC 1<sup>st</sup> Semester only.
- (xvii) Guardians' meet will be held in the beginning of each semester.

**20. SCHOLARSHIP AND FEE CONCESSION :**

A large number of scholarships are given to the deserving students of both plus 2 and under graduate classes by the Central and State Govt. Award, renewal and continuance of Scholarships and Fee concessions depend on good conduct, regular attendance, examination results and is guided by such other conditions as may be imposed by the granting authority from time to time. The college also grants fee concessions/free studentship to all 1st divisioners of H.S.L.C. and H.S.S. Courses at the time of their admission in 1st year of +2 stage and 1st semester course and continuance of the free studentship depends on students' performance and progress in the University and Council Examination. For the last three sessions, the College is providing 20 scholarships @Rs. 6000/- per annum to SC/ST/OBC/Physically challenged/Economically Backward degree students.

**21. CENTRAL LIBRARY (BIPIN CHANDRA MEMORIAL LIBRARY) :**

The Central Library, RMC is a developing library with the lone objective to provide better collection and services to support the academic requirements of the parent body. The library building under UGC VIIIth Plan on the first floor of the Central Block of the college, is housed with 17000 books and 30 periodicals, along with a number of leading National and local dailies. The library has created an online Database of its total collection using SOUL, 2.0 , and is fully automated with computerized processing and circulation services. An Online Public Access Catalogue (OPAC) has been created by the library, through which books can be searched (with keywords) through computer easily, giving exact location of the book in the library. The library provides various modern facilities like Barcode-enabled computerized Library Card, Internet, Reprography, Inter-library Loan, Online Searching, E-Resources, Consortium-based Services, etc. The library has the facility of Departmental Library for each department,

having a separate collection on each subject. The library is also enabled with the facility to access the electronic resources of INFLIBNET Centre, UGC, by registering through the N-LIST Programme (National Library and Information Services Infrastructure for Scholarly Content) of UGC, including electronic journals, electronic books and bibliographic databases. These resources include more than 2100 e-journals and 51,000 e-books which can now be accessed by launching through Internet Browser with the Username and Password of the College.

It is also to be mentioned that the Central Library has established association with the British Council (Library and Information Services), Kolkata, to avail various facilities like accessing Books and Periodicals, DVDs and CDs, using the English Language Learning Zone, Assistance through the Information Support Services, Online Resources, Document Delivery Service, etc. of the British Council, through the Institutional Membership Cards and Login ID and Password of the college.

A spacious reading room has been provided for the students, with access to newspapers and journals. They are also enabled with free Internet facility for their learning purpose. The library also provides Career Information Service to the students with access to competitive magazines and Employment News in the library, and also displaying various Career-Oriented Information on the Notice Board of the library. The library acts as a centre providing in-house training to the students of DLIS (Diploma in Library and Information Science) course run under the Research and Programme of Studies Cell of the college. A Library Orientation Programme is conducted every year to train the students about the use of library and library resources, and also as to how to access the electronic resources available in the library. Besides, the library has a Book Bank for the financially challenged students, where students can avail the facility of borrowing books for the whole session. Besides this, the library has separate collections on 'Ready Reference' and 'North-East' and a 'Special Repository Centre for Barak Valley', to collect documents related to the history, culture and literary heritage of the region.

During 2013-14, a Library Awareness cum Orientation Programme was organized by the Librarian for the Teachers and Staff of the college to explain about the multi-faceted role of the library, the internet resources and the e-resources which can prove immensely helpful in their Teaching-Learning process. A Book Exhibition was organized in the College Auditorium for the teachers and the students to browse their books of interest and select books for the library. Also the installation of the Digital Library Software along with a Server is another accomplishment of the library, where all the resources of the library in digital form will be stored in the Digital Library. Besides, the

library also conducted User Survey to ascertain the responses and the opinions of the library users and the plausible suggestions which can aid in improvisation of the library. In future, the library intends to organize more Awareness Programmes for the users of the college, strengthen the Digital Collection of the library, make a Library Portal (Website), modify the infrastructure and develop more sophisticated systems for the library.

The library is advised and supported by the Library Committee under the aegis of IQAC of the college, to advice in the matters of development and management activities of the library. The library is open from 9.15 a.m to 4.30 p.m. on all working days. Students will be issued Library Card from the library at the beginning of the session.

**22. STUDENTS' WELFARE SCHEMES :**

Radhamadhab College has a number of Welfare Schemes for students. One such Welfare scheme is "Students' Aid Fund". The objective of the fund is to render financial assistance to poor and needy students in payment of examination fees, for purchase of books and reading materials or for other pressing needs of the students considered to be genuine by the Students' Welfare Committee. Book Bank is another facility for poor and needy students. Poor students can avail loan of text books from the Book Bank.

**23. REMEDIAL COACHING FOR SC/ST/OBC/MINORITY (FOR DEGREE STUDENTS ONLY) UNDER U.G.C. COLLEGE DEVELOPMENT (MERGED) SCHEME :**

Since inception, the college is catering to the need of economically backward, SC/ST/OBC and Minority students of the region. It has been observed that the examination results of the above category students are not satisfactory. There is an urgent need for extra coaching of these academically backward and disadvantaged students. In this endeavour, the college is trying with utmost sincerity to uplift the academic excellence and quality enhancement of these communities by providing free coaching to SC/ST/OBC/Minority students (belonging to Degree classes only) under U.G.C. College Development (Merged) Scheme. Students belonging to the above categories can avail the benefits of the scheme.

**24. EXTRACURRICULAR ACTIVITIES, VALUE EDUCATION AND RECREATIONAL FACILITIES :**

In keeping with RMC avowed objectives, students are provided with all facilities both of extracurricular and co-curricular activities like debate, quiz, drama, music, dance, painting etc. which are essential ingredients for a regular course of study to promote inner quality of

students. RMC annual function is one such activity in which students get opportunity to project themselves in the fields which interest them. One of the objectives of the college is to “Instil among the students a sense of discipline, ethical and moral values so as to make them responsible and ideal citizen of the country” keeping the objective in mind. RMC has created ample scopes of value based extracurricular activities in which students can participate for practising and developing value based education. Participation in extracurricular activities based on value education is compulsory for all students of the college.

Inculcating civic responsibility through practicing of various extracurricular activities is another significant feature of the college and students are to participate in them when asked for.

**25. ACADEMIC COUNSELING CENTRE :**

Keeping in mind various difficulties and problems faced by the students in their study, the College has opened Academic Counselling Centre to provide students with counselling on academic matters or problems related to study. The centre remains open on all working days, and students can avail counselling on any problem related to their study. Participation of students in the academic counselling hour is compulsory.

**26. ACADEMIC MONITORING CELL :**

Teaching’s major components are content, communication and feedback. There is a close relationship between teaching and learning and it is possible to modify, improve and develop teaching quality by adopting various innovative methods. With these purposes in view, the college has adopted a “mechanism” to obtain improvement in teaching learning experiences and to ensure quality in academic life of the college by initiating “Academic Monitoring Cell” with the purpose of accomplishing the ultimate goal of the College.

**27. CENTRE FOR EXTENSION EDUCATION AND NCC UNIT :**

The philosophy of the college is not only to provide higher education to the youth but to promote a sense of commitment towards the community. With this view in mind, RMC Centre for Extension Education has taken extensive awareness programmes on areas of mutual benefit to local people. The Centre organises various awareness programmes in which opportunities are created for students to participate in them, and to develop their personality. A unit of NCC has also been opened in the college. Students willing to join NCC are to apply in separate application form to be obtained from the office.

**28. STUDENTS’ HEALTH CARE CENTRE :**

RMC has health care facility for students. The Centre provides the students of the college with periodical health checkup and other necessary advice by physician to keep their health

fit. The centre organises talks, health awareness programme etc. for the benefit of the students. Blood-group diagnosis of the students is conducted by the centre and students are also provided with blood-group identity report to be made use of in emergencies. Hematological (CVC) profile of the individual student is also prepared after conducting specialized blood related tests with the help of Laboratory technician of Silchar Medical College.

**29. CAREER COUNSELING CENTRE :**

In today's fiercely competitive environment, most students find themselves on the horns of a dilemma when they come to choosing a career because they do not know exactly what career is available, and also because they lack basic information on well known ones. Keeping this in mind RMC has opened a Career Counseling Centre in the college campus. The Centre organizes seminars, talks etc. on various career avenues and self employment. The Centre subscribes to many books on career guidance, information bulletin, information booklet on further higher studies etc.

**30. SPORTS FACILITY :**

The philosophical corner stone of the college is "Healthy mind in healthy body" and multidimensional development of the young students. Keeping this in mind, RMC is creating an excellent facility for games and sports. Facilities for indoor and outdoor games like Volley ball, Foot ball, Cricket, Badminton, Table tennis etc. are available. Various incentives are given to outstanding sports persons. The sports section of the college is affiliated to District Sports Association, Silchar. The sports section of the Students' Union organises sports meet which encourages the students in games and sports. The college has also a unit of "EXPLORER CLUB", a Pioneer Adventure Sports oriented club of Barak Valley. The objective of Explorer Club is to motivate the youths in adventure sports and thereby to instil in them a sense of discipline, commitment and devotion.

**31. PUBLICATION CELL :**

The College has Publication Cell which publishes journal annually comprising of articles, write-ups, writings on various subjects, research findings from different sources for enriching the quality of knowledge on different spheres and also to encourage academic pursuits for overall quality improvement. From last year cell has been publishing its journal with ISSN and one edited book has already been published with ISBN.

**32. RESEARCH AND PROGRAMME OF STUDIES CELL :**

The college has Research and Programme of Studies Cell which will run the following Self-Financing Courses for the Academic session 2014-15:

- a) Computer Courses for H.S and Degree Students:
  - i) Office Management (3 Months Duration)

- ii) Diploma in DTP (3 Months Duration)
- iii) Diploma in Tally 7.2, 9.0. (3 Months Duration)
- b) Diploma Course in Library and Information Science (12 Months Duration)

**33. U.G.C SPONSORED COURSES :**

- a) Certificate course in Functional English. (For Degree Students only)
- b) Remedial coaching for SC/ST/OBC/Minority (For Degree Students only).

**34. NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) :**

National Assessment and Accreditation Council (NAAC), Bangalore, accredited our College on May 03, 2004 (for 5 Years) at 'C+' level (scoring rate = 63.05). Re-accreditation Process has been started.

Subsequently as per NAAC guidelines, Internal Quality Assurance Cell (IQAC) was opened for enhancing qualitative excellence in educational system.

Following the NAAC peer team report and to maintain best practice in Teaching Learning, IQAC of the College has undertaken 26 point programme.

1. Renovation of internal assessment test.
2. Organisation of Departmental Seminar.
3. Organisation of State / National Seminar.
4. Follow up action on assessment test through Remedial Coaching.
5. Community Extension.
6. Guardian meets as and when required.
7. To inspire teachers for undertaking Research Project.
8. Maintaining Departmental Profile more effectively.
9. Students Feedback.
10. Use of e-services.
11. Departmental Book-Bank.
12. Enunciation of Competitive mind-set among students and teachers.
13. Daily audit on the classes held by the teachers in cyclic order so that no classes are left missed.
14. To look into the academic requirements of the students by convening meeting on 4th Saturday of each month at 2 pm.
15. Home assignment.
16. Use of LCD, Overhead projectors and other modern teaching tools.
17. Awareness regarding use of library books, journals.

18. To keep educational environment healthy by any cost.
19. Publication of Annual Report.
20. To aware students towards the prevailing scenario & challenges of quality higher education as per global perspectives.
21. Involvement of all teachers in co-curricular activities of the students.
22. To maintain homely atmosphere at the campus.
23. To maintain logbook strictly by teachers.
24. Use of Computer by each faculty.
25. Involvement of students in quality regulation.
26. To keep friendly touch with the non-teaching staff.

**35. UGC Network Resource Centre**

This centre has been opened to create computer awareness and give exposure to the students and staff (both Teaching and Non-Teaching) of the college about use of computer and Internet. In addition to it, Information and Communication Network facility in the Centre would help the students and staff to have an access to multimedia materials in teaching and learning, from places of eminence in India and abroad. Beside this, the centre also supports the education programme of the Self-Financed Computer Course run by the college.

**PRINCIPAL PAST & PRESENT**

Name	Period
Sri Birendra Kumar Choudhury, M.A., LL.B.	01.01.1971 to 05.07.1971
Sri Digendra Nath Bhattacharjee, M.A.	06.07.1971 to 31.07.1974
Sri Anil Chandra Das, M.A., B.T.	01.08.1974 to 05.10.1980
Sri Rathindra Kumar Brahmachari, (i/c) M.A.,	06.10.1980 to 26.02.1984
Sri Rathindra Kumar Brahmachari, M.A.,	27.02.1984 to 31.05.2004
Sri Susanto Kumar Ghosh, (i/c) M.A.,	01.06.2004 to 21.12.2004
Dr. Jagadish Chandra Majumdar, M.Sc., Ph.D	22.12.2004 to 31.01.2006
Sri Susanto Kumar Ghosh, (i/c) M.A.,	01.02.2006 to 20.07.2006
Dr. Pronoy Ranjan Deb, M.Sc., Ph.D	21.07.2006 to till date

*I slept and dreamt that life was a joy. I awake and saw that life was service. I acted and behold, service was joy.*

**- Rabindranath Tagore**

**36. For the overall development of the college at present 24 committees / sub-committees are in force:**

- i) **Admission Committee :**  
Convenor - Dr.Rahul Chakraborty.
- ii) **Internal Evaluation Committee:**  
Convenor- Dr.Nani Gopal Debnath. (Vice Principal)
- iii) **Academic Monitoring Cell:**  
Convenor -Dr.Prabhat Kumar Sinha.
- iv) **Extension Education Centre:**  
Convenor -Dr.Bani Burman. Roy.
- v) **College Beautification cum Eco Club:**  
Convenor -Smt. A. Joymati Singha
- vi) **Students' Welfare and Amenities Committee:**  
Convenor -Dr.Debashish Roy
- vii) **Discipline & Anti-Ragging Committee:**  
Convenor -Dr.Jashobanta Roy
- viii) **Students' Health Care Centre:**  
Convenor -Dr.Ashima Roy
- ix) **Library Committee:**  
Convenor -Smt.Sonali Choudhury (Biswas)
- x) **Career Guidance Cell:**  
Convenor -Mr.Sastri Ram Kachari
- xi) **Committee for Development of Games & Sports:**  
Convenor -Mr.Surat Basumatary
- xii) **Publication Cell:**  
Convenor -Mr.Sudarshan Gupta
- xiii) **Research & Programme of Studies Cell:**  
Convenor- Smt. Arundhati Dutta Choudhury
- xiv) **Red Ribbon Club:**  
Convenor -Dr.Kalipada Das
- xv) **Computer & IT Cell:**  
Convenor -Mr.Sudarshan Gupta
- xvi) **Women's Cell:**  
Convenor -Dr.Kankana Nath

- xvii) **SC/ST Cell:**  
Convenor -Mr.RahuI Sarania
- xviii) **Cultural cum Extra-Curricular Activities Cell:**  
Convenor-Dr.Ruma Nath Choudhury
- xix) **Grievance Redressal Cell:**  
Convenor- Mr.Ch. Mani Kumar Singha
- xx) **NSS Cell:**  
Convenor -Mr.Sudarshan Gupta
- xxi) **NCC Cell:**  
Convenor -Mr.Surat Basumatary
- xxii) **Students' Union:**  
Convenor -Mr.Jiban Das
- xxiii) **Purchase Committee:**  
Convenor -'Dr.PronoyRanjan Deb (Principal)
- xxiv) **Construction Committee:**  
Convenor -Dr.PronoyRanjan Deb (Principal)

***“IT IS FAITH THAT MAKES A LION OF A MAN”***

**SWAMI VIVEKANANDA**

☞ **SOME GLORIOUS MEMORIES OF THE COLLEGE**

NAME OF THE STUDENT	EXAMINATION	YEAR	UNIV/COUNCIL	POSITION
Sri Sibabrata Bhattacharjee	Pre-University	1976	GU	10th
Smt. Paramita Das	B.A (Economics)	1990	GU	First Class First
Sri Debotosh Chakraborty	B.A. (Pol. Sc.)	1997	AU	First Class First
Sri Santanu Das	B.A. (Education)	1998	AU	First Class First
Smt. Anjana Sengupta	B.A. (History)	1998	AU	First Class First
Sri Anjan Chatterjee	B.A. (Economics)	1999	AU	First Class First
Sri Santosh Akura	H.S.	2003	AHSEC	Highest Mark in Bengali
Smt. Manidipa Goswami	B.A. (Bengali)	2011	AU	First Class First
Sri Ashim Kumar Das	B.Com	2011	AU	First Division (First Batch)
Smt. Mitali Biswas	B.A (Bengali)	2012	AU	First Class Second
Smt. Dipanwita Das	H.S	2012	AHSEC	STAR

☞ **AWARDS**

Recipient of “Amul Bidya Bhusan Award” given by Gujrat Co-operative Milk Marketing Federation Limited, Anand, for excellent performance in Higher Secondary Final Examination  
Academic Session 2008-09 (1) Veronica Zemkhemi (2) Jui Paul (3) Manasi Paul  
Academic session 2010-11 (1) Sri Subrata Das  
Academic Session 2011-12 (1) Smt. Dipanwita Das.

☞ **ACHIEVEMENTS**

Under Certificate and Diploma Course in Library and Information Science (Self Financing Course) 100 students have passed out from the College and 20 of them are now working in different Institutions/Organisations.

*“Ask not what your country can do for you; ask what you can do for your country.”*  
- John F. Kennedy

**RADHAMADHAB COLLEGE**  
**ACADEMIC CALENDER:: 2014 - 2015**

Month	Total	Working Days	Sun Days	Other Holi days	Teaching Holidays	Exam Days	Activities
July	31	26	04	01	26	-	-
August	31	24	05	02	18+6= 24	1st Unit Test (Odd)	-
September	30	25	04	01	18+6=24	2nd Unit Test (Odd)	Fresher's, Sarad Utsav & Autumn break from 30th Sept.
October	31	18	04	09	05	-	Autumn break upto 25th Oct.
November	30	23	05	02	10	Odd Sem Exam. Starts	From 15th Nov. (Tentative)
December	31	26	04	01	19	Odd Sem Exam.	Upto 8th Dec. (Tentative)
January	31	24	04	03	18	-	Social week, 5 days
February	28	23	04	01	17+6 = 23	1st Unit Test (Even)& H.S.- I, II Final Exams.	-
March	31	25	05	01	19+6=25	2nd Unit Test (Even)	-
April	30	22	04	04	12 (for TDC) 10 (for H. S. II)	Even Sem. Exam.	Starts from 22 <sup>nd</sup> April 2015
May	31	25	05	01	15 (for H.S II)	Even Sem. Exam. Upto 13 <sup>th</sup> May, 2015	Summer Break from 20 <sup>th</sup> May, 2015
June	30	26	04	NIL	NIL	-	Summer Break

<b>Total Days</b>	=	<b>365</b>	<b>Working Days</b>	=	<b>287</b>
<b>Sundays</b>	=	<b>52</b>	<b>Other Holidays (Excludes Sundays)</b>	=	<b>26</b>
<b>Teaching Days</b>	=	<b>186 (TDC)</b>	<b>Other activities of the students</b>	=	<b>06</b>
		<b>151 (H.S)</b>			

**RAGGING IS STRICTLY PROHIBITED**

Ragging inside or outside the college campus will be dealt with strictly. In this regard we quote an extract of the letter vide no. F.I-8/2006 (CPP-II) dated 29 February 2008 issued by the University Grants Commission.

*It has been impressed upon by the Hon'ble Supreme Court of India that henceforth in every prospectus relating to admission of the students in any educational institution, it shall be clearly stated that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.*

- An undertaking duly signed by the Student and Guardian, in the specific format, available in the office should be submitted along with the admission form.

**TEACHING STAFF**

NAME	DEPARTMENT	DESIGNATION
✪ Dr. Nani Gopal Debnath, HoD (M.A, Ph.D)	Bengali	Associate Professor
✪ Dr. Rahul Chakraborty(M.A, Ph.D)	Bengali	Associate Professor
✪ Dr. Kalipada Das(M.A, Ph.D)	Bengali	Assistant Professor
✪ Dr. Kankana Nath, HoD (M.A, Ph.D)	English	Associate Professor
✪ Smt Arundhati Dutta Choudhury (M.A, M.Phil)	English	Assistant Professor
✪ Sri Arunabha Bhattacharjee (M.A, M.Phil)	English	Assistant Professor
✪ Dr. Probhat Kumar Sinha, HoD (M.A, Ph.D)	Pol.Science	Associate Professor
✪ Dr. Ashima Roy (M.A, Ph.D)	Pol.Science	Associate Professor
✪ Sri Jiban Das (M.A, M.Phil)	Pol.Science	Assistant Professor
✪ Sri Bidhan Barman (M.A, M.Phil)	Pol.Science	Assistant Professor
✪ Dr. Manoj Kumar Paul (M.A, M.Phil, Ph.D)	Economics (on lien)	Associate Professor
✪ Sri Sastri Ram Kachari (M.A)	Economics	Assistant Professor
✪ Sri Rahul Sarania (M.A)	Economics	Assistant Professor
✪ Dr. Nabanita Debnath (M.A., M.Phil Ph.D)	Economics	Assistant Professor
✪ Dr. Jashobanta Roy, HoD (M.A, M.Phil, Ph.D)	Philosophy	Associate Professor
✪ Dr. Ruma Nath Choudhury (M.A, B.Ed., Ph.D)	Philosophy	Assistant Professor
✪ Dr. Bani Burman Roy, HoD (M.A, Ph.D)	Education	Associate Professor
✪ Sri Surat Basumatary (M.A)	Education	Assistant Professor
✪ Dr. Debashish Roy, HoD (M.A, Ph.D)	History	Associate Professor
✪ Sri Sudarshan Gupta (M.A)	History	Assistant Professor
✪ Smt. A. Joymati Singha, HoD (M.A)	Manipuri	Associate Professor
✪ Sri Ch. Manikumar Singha (M.A)	Manipuri	Assistant Professor
✪ Sri Rupam Roy (M.Com)	Commerce	Non-sanctioned

**LIBRARY STAFF**

NAME	DESIGNATION
✪ Smt. Sonali Choudhury (Biswas), M.LISc, M.Phil	Librarian
✪ Smt. Manidipa Das	Library Asstt.
✪ Sri Galim Gangmei	Library Bearer

**NON-TEACHING STAFF**

NAME	DEPARTMENT	DESIGNATION
✪ Sri Pronab Kumar Dey	Administrative	Head Asstt. cum A/c
✪ Sri Purnendu Das	Administrative	Sr. Asstt. cum Cashier
✪ Sri Kanailal Bhattacharjee	Administrative	Junior Assistant
✪ Sri Surajit Roy	Administrative	Junior Assistant
✪ Sri Gouri Sankar Dhar	Administrative	Junior Assistant
✪ Mr. Peter Noah Rongmei	Administrative	Junior Assistant
✪ Mr. Kelhoukri Rutsa	Education	Lab. Bearer
✪ Sri Babul Chandra Das	Administrative	Grade - IV
✪ Sri Shankar Rabidas	Administrative	Grade - IV
✪ Sri Shailen Das	Administrative	Grade - IV
✪ Sri Basab Das Podder	Administrative	Grade - IV

**CONSOLIDATED STAFF**

- ✪ Smt. Joyshree Debnath (Female Attd.)      ✪ Smt. Jyotsna Das (Attendant)  
 ✪ Smt. Supriya Saha Roy (Attendant)



ASSAM UNIVERSITY, SILCHAR :: 788011

**NOTIFICATION**

***Academic /Administrative Holiday List for the Year 2014  
i.e. from January 2014 to December 2014***

The list of Holidays for all the Offices of Assam University and its Affiliated / Permitted Colleges for the year 2014 (January 2014 to December 2014) are hereby notified for information and necessary action.

1	Makar Sankranti / Birth Day of Prophet Mohammed	14 <sup>th</sup> January 1	Tuesday	1
2	Republic day	26 <sup>th</sup> January	Sunday	1
3	Saraswati Puja	4 <sup>th</sup> February	Tuesday	1
4	Karbi Youth Festival (for Diphu Campus)	15 <sup>th</sup> February	Saturday	1
5	Maha Sivaratri	27 <sup>th</sup> February	Thursday	1
6	Holi / Doljatra	17 <sup>th</sup> March	Monday	1
7	Bengali New Years Day	15 <sup>th</sup> April	Tuesday	1
8	Good Friday	18 <sup>th</sup> April	Friday	1
9	Mahabir Jayanti	24 <sup>th</sup> April	Thursday	1
10	Buddha Purnima	14 <sup>th</sup> May	Wednesday	1
12	* Idul - Fitre	29 <sup>th</sup> July	Tuesday	1
13	Independence Day	15 <sup>th</sup> August	Friday	1
14	Janmasthanmi	18 <sup>th</sup> August	Monday	1
15	Birthday of Mahatma Gandhi	2 <sup>nd</sup> October	Thursday	1
16	* Id-Uz-Zoha	6 <sup>th</sup> October	Monday	1
17	Diwali/ Kalipuja	23 <sup>rd</sup> October	Thursday	1
18	Muharram	4 <sup>th</sup> November	Tuesday	1
19	Guru Nanak Birthday	6 <sup>th</sup> November	Thursday	1
20	Christmas	25 <sup>th</sup> December	Thursday	1
21	Summer break (for Academic Deptts/Affiliated/ Permitted Colleges) of Assam University, Silchar.	20 <sup>th</sup> May to 30 <sup>th</sup> June	Tuesday to Monday	41
22	Puja Holiday (for Academic Deptts/Affiliated/ Permitted Colleges) of Assam University, Silchar.	30 <sup>th</sup> September to 25 <sup>th</sup> October	Tuesday to Saturday	26
23	Puja Holiday (Including Durga & Laxmi Puja) for Non-Teaching Staff of Assam University, Silchar.	30 <sup>th</sup> September to 9 <sup>th</sup> October	Tuesday to Thursday	10

“If education is given to a man, only an individual is educated,  
if it is given to a mother, the entire family is educated”

Mahatma Fhule

If friendship is your weakest point then you are the  
strongest man in the world.

Rabindranath Tagore