

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
RADHAMADHAB COLLEGE, SILCHAR**



Chairman: Dr. Jashobanta Roy

Coordinator: Dr. Rahul Sarania

Ref. No. _____

Date: 14-03-2019

NOTICE

The fourth meeting of the IQAC will be held on 19-03-2019 2019 at 1 P. M. in the Conference Hall (erstwhile Teachers' Common Room) of the college to discuss the following agendum:

1. To read and confirm the resolutions adopted in the last meeting of IQAC held on 27-11-2017.
2. To approve the resolutions adopted in general meeting held on 20-09-2018.
3. To approve budgets for different cells/departments for the session 2018-19.
4. To inform the body about the recent changes in NAAC assessment.
5. Miscellaneous.

Countersigned by

Dr. Jashobanta Roy
Chairman, IQAC
Radhamadhab College
Silchar

**Chairman
I.Q.A.C
Radhamadhab College
Silchar-6**

Dr. Rahul Sarania
Coordinator, IQAC
Radhamadhab College
Silchar

**Coordinator
I.Q.A.C
Radhamadhab College
Silchar-6**

Copy to:

1. Dr. Jashobanta Roy (Principal I/C):
2. Dr. Rahul Sarania:
3. Ch. Mani Kumar Singha:
4. Dr. Bidhan Barman:
5. Dr. Nani Gopal Debnath, Vice-Principal:
6. Dr. Probhat Kumar Sinha:
7. Dr. Kankana Nath:
8. Dr. Debashish Roy:
9. Sri Rupam Roy:
10. Smt Sonali Choudhury, Librarian:
11. Dr. Anup Kumar Roy:
12. Sri Kabir Hussain:
13. Sri Pranab Kumar Dey:
14. President, Students' Union:
15. President, Alumni Association:
16. President, Guardian's Committee:
17. Office Copy:

- Chairman**
- Coordinator, IQAC**
- Asst. Coordinator, IQAC
- Asst. Coordinator, IQAC
- Member from Sr. Admin. Officer
- Member from Teacher
- Member from Teacher
- Member from Teacher
- Member from Teacher
- Member from Sr. Admin. Officer
- Member from Management
- Member from local society
- Member from Sr. Admin. Officer
- Member from students
- Member from Alumni
- Member from stakeholders
- 15/3/19

Proceedings cum resolutions of the IQAC Meeting held on 19-03-2019 at 1 P. M. in the Conference Hall.

An IQAC Meeting of the IQAC of Radhamadhab College was held on 19th March, 2019 in the Conference Hall of the College. The following were the agendum of the meeting.

Agendum:

1. To read and confirm the resolutions adopted in the last meeting of IQAC held on 27-11-2017.
2. To approve the resolutions adopted in general meeting held on 20-09-2018.
3. To approve budgets for different cells/departments for the session 2018-19.
4. To inform the body about the recent changes in NAAC assessment.
5. Miscellaneous.

The meeting was presided over by Dr. Jashobanta Roy, Principal in-charge and Chairman, IQAC, Radhamadhab College. The House after threadbare discussion on various issues resolves the following resolutions:-

Resolution No. 1

The House read and confirmed the resolutions adopted in the last meeting of IQAC held on 27-11-2017.

Resolution No. 2

The House unanimously approved the resolution adopted in General meeting held on 20-09-2018.

Resolution No. 3

Budgets for different cells/departments for the session 2018-19 are approved and allocated.

Resolution No. 4

The House discussed thoroughly about the requirements of activities to be performed by various cells/departments such as Workshop/National Seminar and activities related to extension and community development services. After threadbare discussion the House resolved that IQAC Coordinator has to conduct an immediate meeting with all Convenors and HODs to request/pressurize to initiate different activities during the session 2019-20 in view of NAAC assessment requirements.

Resolution No. 5

The House resolved that Convenors and Coordinators should not sign in any certificates if he/she did not actively participate in different activities in at least two out of five programmes organised by the cell/department.

Resolution No. 6

Budget for the session 2019-20 be sought from various cells/departments for various activities in the month of April, 2019.

Resolution No. 7

The House resolved that demand be place for Smart Phone and mobile number for NAAC registration through writing by the Coordinator of IQAC to the Principal of the college with immediate effect. However, the Smart Phone will remain in the custody of Principal for the communication of any official purpose including NAAC.

The meeting ended with thanks to and from the Chair.

Dr. Jashobanta Roy
Chairman, IQAC
Radhamadhab College
Silchar

Chairman
I.Q.A.C.
Radhamadhab College
Silchar-8

Dr. Rahul Sarania
Coordinator, IQAC
Radhamadhab College
Silchar-8



Ch. Mani Kumar Singha
Assistant Coordinator, IQAC

ASSISTANT COORDINATOR
I.Q.A.C.
Radhamadhab College
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Dr. Bidhan Barman
Assistant Coordinator, IQAC

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